

IDAHO REAL ESTATE APPRAISER BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 10/15/2013

BOARD MEMBERS PRESENT: Paul J. Morgan
Darin D Krier
Douglas D Vollmer

BOARD MEMBERS ABSENT: Brad Janoush
Nancy Sommerwerck

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Maria Brown, Technical Records Specialist

OTHERS PRESENT: Robert L. Welch

The meeting was called to order at 8:40 AM MDT by Paul Morgan.

APPROVAL OF MINUTES

The Board reviewed the 8/19/2013 and 9/18/2013 minutes. It was moved by Mr. Krier to approve the 8/19/2013 and 9/18/2013 minutes as written. It was seconded by Mr. Vollmer. Motion carried.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of (\$50,669.43) as of 9/30/2013.

FORMAL DISCIPLINARY ACTION

Mr. Nelson presented a memorandum for cases REA-2013-11, REA-2013-12, and REA-2013-13. Following review, it was moved by Mr. Krier to close cases REA-2013-11, REA-2013-12, and REA-2013-13 with a warning letter. It was seconded by Mr. Vollmer. Motion carried.

Mr. Nelson presented a Settlement Agreement for case REA-2010-19. It was moved by Mr. Vollmer to approve the Settlement Agreement for case REA-2010-19 and authorize the Vice Chair to sign on behalf of the Board. It was seconded by Mr. Krier. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel presented the investigative report, which is linked above.

FOR BOARD DETERMINATION

The Board tabled the cases for board determination, due to not having a quorum because of Board member recusals for the specific cases being presented.

PROBATION REPORT

Ms. Peel presented the probation report.

LEGISLATIVE REPORT

Ms. Hall addressed the Board regarding posting its proposed law and rule changes to its website and sending postcards to licensees on the changes. It was moved by Mr. Krier to approve adding the Board's proposed law and rule changes to the Board's website and sending postcards regarding the changes to licensees.

OLD BUSINESS

TO DO LIST

The Board reviewed the to do list. No action was taken by the Board.

NEW BUSINESS

2014-2015 USPAP

The Board discussed ordering the 2014-2015 USPAP books for the investigative staff. It was moved by Mr. Krier to authorize the Bureau to order eight 2014-2015 USPAP books for its investigative staff. It was seconded by Mr. Vollmer. Motion carried.

CORRESPONDENCE

The Board reviewed a letter from William McCann regarding suggested changes to the current continuing education requirement. The Board noted that Idaho went from a 12 month continuing education cycle to 24 months to allow appraisers the opportunity to take larger courses. The Board conducts

random audits of licensees' continuing education compliance every 60 days. Based on the outcome of those audits, it is evident that appraisers do understand the current requirements. It was moved by Mr. Vollmer to direct Mr. Ellsworth to respond to Mr. McCann. It was seconded by Mr. Krier. Motion carried.

APPRAISAL FOUNDATION

The Board reviewed correspondence from the Appraisal Foundation regarding its updated Voluntary Disciplinary Action Matrix. No action was taken.

APPRAISAL SUBCOMMITTEE

The Board reviewed correspondence from the ASC regarding its National Registry User's Guide. No action was taken by the Board.

LICENSURE COUNT

The Board discussed the current licensee count.

EXECUTIVE SESSION

A motion was made by Mr. Krier that the Board go into executive session under Idaho Code § 67-2345(1) (d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Vollmer. The vote was: Mr. Morgan, aye; Mr. Vollmer, aye; and Mr. Krier, aye. Motion carried.

It was moved by Mr. Krier that the Board enter regular session. It was seconded by Mr. Vollmer. The vote was: Mr. Morgan, aye; Mr. Vollmer, aye; and Mr. Krier, aye. Motion carried.

APPLICATIONS

Approved for licensure by examination

It was moved by Mr. Krier to approve the following applicant for licensure by examination:

MCNABB CASEY ANN

CRA

It was seconded by Mr. Vollmer. Motion carried.

Pending

It was moved by Mr. Krier to hold the following application pending further Information:

901073812

It was seconded by Mr. Vollmer. Motion carried.

Approved for a temporary practice permit

It was moved by Mr. Krier to approve the following applicants for a temporary practice permit:

CALVANICO JOSEPH J
SALZGEBER NEIL F

TCGA-3617
TCGA-3618

It was seconded by Mr. Vollmer. Motion carried.

NEXT MEETING 12/2/2013

ADJOURNMENT

It was moved by Mr. Vollmer that the meeting adjourn at 10:55 AM MDT. It was seconded by Mr. Krier. Motion carried.